

**Cuthbertson Middle School
Site-Based Committee Meeting**

September 7, 2016

4:00 PM - 5:20 PM

Members Present: Kevin Nesteruk, Kerri Mickelson, Cyndi Lonon, Pascale Perreau, David Patterson, Doc Bready, Brenda McMillon, Kim Eaton, Lisa Smith, Jennifer Stephenson, LaRae Biggerstaff, Michelle Goode, Heather Karpinski

Missing: Kelly Sanfilippo

- Reviewed school's EOG scores; growth; performance grade
 - To use test scores to create School Improvement Plan
 - Mr. Nesteruk is finalizing the SIP and will share with the Site-Based Team
- Dress Code
 - Located on school website
 - Reviewed with students on 9-6-16
 - Updated/Revised April 2016
 - During summer, uniform policy was shared as an option. This option was shared during the summer to the community to get feedback about current dress code policy.
 - Discussed plans for 2017-2018 school year:
 - Mr. Nesteruk shared the feedback results with the team
 - Mr. Nesteruk asked team if "tucking in shirts" should be a requirement.
 - Team unanimously agreed that shirts do not need to be tucked in.
 - Next step is to disseminate a ballot for 5th, 6th, and 7th grade parents to vote. Requires 70% of people who vote to pass the uniform policy change.
- Anti-Bullying Plan
 - Reviewed 2015-2016 plan
 - Mr. Nesteruk spoke to all grade levels regarding being a good student, being respectful of others, trying something new; being nice to one another
 - Reviewed school's strategies to curtail bullying within our school
 - Along with 5 Stones Church, CMS plans to host an evening in October to address cyber safety
 - School Counselors have boards, mailboxes, email availability, incident report forms, etc. that are available for students when they need help
 - Friendship Week - February 6-10, 2017
 - Autism Awareness Week - focus on anti-bullying and respecting others
- Discipline Policy
 - Local and County Policies shared
 - Differences this year:
 - Level B, Item #13: Multiple Lunch Detentions
 - Upon receiving 4th lunch detention, students will not serve that last lunch detention; however, will have to serve in-school-suspension
 - Students who fabricate statements can incur consequences
 - Site-Based Team unanimously agreed to these changes

- Reviewed CMS School Improvement Plan
 - Mr. Nesteruk and school administration would like to revise our school's vision statement by requesting feedback from staff and students.
 - Mr. Nesteruk addressed Site Based Team for their feedback/thoughts surrounding the school's Vision Statement.
 - Team shared key words they would like to incorporate into our school's Vision Statement.
 - Shared CMS Shared Beliefs
 - Shared: CMS Priority Goal #1
 - Monthly PD sessions
 - Weekly PLC meetings
 - Student Watch Lists
 - Book Study
 - Weekly Recognitions of staff
 - Priority Goal #2
 - Prepare staff to use The Gradual Release Model
 - Revise/utilize Walkthrough document
 - Modifying observation schedule/assignments
 - PDPs: 1) Guided Instruction/Small Group Instruction
 - 2) Goal of their choice
 - Priority Goal #3
 - Advocacy Plan
 - Beginning October 2016
 - 8th Grade survey data will provide feedback about advocacy program
 - Priority Goal #4
 - MTSS
 - Individualized EOG scores to be provided to current and past teachers
 - Analyzing and tracking predicted, actual, and growth EOG scores
 - Early Release Training Days
 - Priority Goal #5
 - N/A
 - Mr. Nesteruk asked Site-Based Committee if they had any suggestions for a 5th priority. No one responded. No additional goal was added.
- Mr. Nesteruk to email the 2016-2018 CMS School Improvement Plan to Site-Based Committee
- UCPS \$54 Million-Dollar Bond Initiative
 - Anyone interested in participating the Bond Steering Committee? Mrs. Eaton is currently on this committee
 - She asked how and when information regarding the Bond should be shared with community. Mr. Nesteruk will share information about the bond through this week's Connect Ed message on Sunday.
 - School currently has UCPS-approved Bond information in the front office
 - Bond monies to address transportation/buses; Porter Ridge MS and HS additions
- Questions were addressed.
 - Community wants to know if there is a "paperless" alternative to complete the beginning-of-year forms?
 - Mr. Nesteruk to address this concern at the district level

- Brought up concern about school expenses
- Idea of ordering book sets for semester 1 and semester 2